



UNITED NATIONS JOINT PRESENCE
UNDP UNFPA UNICEF UN WOMEN

United Nations Joint Presence
Level 6, Equity Investments Building
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Port Vila, Vanuatu
Telephone: (678) 24655
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Website: <http://www.unicefpacific.org>

04 March, 2014

Note for Record

To: Diane Araki, Chief of Field Office, UNJP
Re: Reimbursement Community Resilience Project

The Community Resilience and Coping with Climate Change and Natural Disasters Project is funded through the United Nations Trust Fund for Human Security and jointly implemented by FAO, UNDP and UNICEF in collaboration with government partners. The Department of Local Authorities (DLA) is the main government counterpart for the project.

The original project time frame was 1 August 2011 to 31 July 2014, and the project agreement was signed on 11 July 2011. The project initiation activities to be funded under UNICEF funding were to commence immediately after the start date but were delayed due to non-availability of project funds from UNICEF. To avoid further delays in project implementation, UNDP (Suva, Navin Bhan) and UNICEF (Suva, Dr Eliab Some, Chief Health and Sanitation) verbally agreed to commence project initiation activities, utilizing available UNDP funds. UNICEF was to reimburse UNDP when project funds became available. Two main project initiation activities were agreed between UNDP and UNICEF to be implemented from January to May 2012 including:

- (Component 6, Activity 6.1.1) The recruitment of 12 Community Mobilizers, one from each of the 12 project sites. This activity required a joint travel to project sites by the Vanuatu UN staff and the Project Manager from the Department of Local Authority for the recruitment of community mobilizers and to conduct preliminary community profiling of the sites visited. This activity took place between February and March 2012.
- (Component 3, Activity 3.1.1) An initiation training workshop attended by the newly identified Community Mobilizers and the Provincial Government Officers including the 12 Area Council Secretaries and key Government implementing partners, was held in Vila from 30 April to 4 May 2012.

The total cost for these activities of USD 45,000, was paid by UNDP through Direct Cash Transfer with DLA and the activities were fully liquidated, with as concrete deliverables the Initiation Plan and Workshop Report.

UNDP and UNICEF agree to compensate the release of UNDP funds for UNICEF components through the reciprocal financing of UNDP component 1.1.3 for the formulation of Area Council comprehensive plans, by UNICEF. In order to process the financing, UNICEF and



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UNDP will liaise with DLA and assist with them to formulate a payment request of USD 45,000 for Activity 1.1.3, or other related activities under the Project. The FACE form will be processed and liquidated by UNICEF with oversight for implementation to be provided by UNDP.

On behalf of UNDP

Name & Position: Asenaca Ravuvu

Signature: 

Date: 04. 02. 2014

On behalf of UNICEF

Name & Position: Naawa Sipilanyambe

Signature: 

Date: 26/02/2014